

**Community Service Program** @ (check one) MHS CMS MVMS CHS THMC

Documentation of Community Service-Learning hours Brief description of service performed:  <div style="border: 1px solid red; height: 100px;"></div>		Print Student Name <div style="border: 1px solid red; width: 150px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid red; width: 150px; height: 20px; display: inline-block;"></div> (Last) (First)	
		Student ID #: Circle year of expected high school graduation:  2010    2011    2012    2013	
Organization: <div style="border: 1px solid red; padding: 2px;">Moorpark HS Band</div>	Date of service: <div style="border: 1px solid red; width: 100px; height: 20px;"></div>	Hours completed (rounded): <div style="border: 1px solid red; width: 100px; height: 20px;"></div> <small>NOTE: Breakdown of dates and times of continuous service must be attached.</small>	POSTED
Your organization must be on the resource list, or have prior approval from counselor.			
Organization's Address: <div style="border: 1px solid red; padding: 2px;">4500 Tierra Rejada Rd.</div>		<b>All forms due May 20, 2010</b>	
Organization's Phone: <div style="border: 1px solid red; padding: 2px;">805-378-6305 ext 3112</div>			
Supervisor Signature:		Parent/guardian:	

**REFLECTING UPON YOUR SERVICE** will help you to (1) evaluate the results, (2) assess the meaning of your work and consider how to (3) develop innovative solutions to address important community needs.

**Guidelines for APPROVED Community Service Hours (abbreviated version)**

- 1) Each graduating student must complete 40 hours of community service in order to graduate.
  - 2) Students must complete hours with a non-profit organization. The resource list will provide several approved organizations to choose from.
  - 3) A Form D (this form) must be completed for each separate service activity.
  - 4) Form D must be turned into the Counseling Office no later than 4 weeks prior to the end of school for that year.
  - 5) Other guidelines
    - Must be completed outside of school hours.
    - Cannot be done for a grade or part of a course requirement
    - Not completed for direct monetary benefit.
    - Not used to meet other service requirements. (i.e. Scouts, CSF, etc.)
- Services that will **NOT** be accepted for the graduation requirement
- Time spent working in a family business
  - Helping grandparents or relatives with chores
  - Completing an Eagle Scout Project
  - Attending club or extracurricular activities
  - Helping teachers grade papers, clean rooms, etc.
- Services that **WILL** be approved
- Organizations listed on the resource list, website or upcoming events flyer. Refer to counselor with other questions.

- (1) **Evaluate the results:** Do you feel that you have made a difference? What was the most challenging and rewarding aspect? What did you learn about yourself?
- (2) **Assess the meaning:** What knowledge and skills did you develop? Also examine the large picture and connect service to one or more of the ESLR's listed on this page.
- (3) **Develop innovative solutions:** What might you do differently next time? What needs to be done to improve our school, community, or environment?

(1)

(2)

(3)

*Make a copy of the completed form for your records & return original to the Counseling Office.*